

GETULIO VARGAS FOUNDATION  
UNIFIED ANNOUNCEMENT OF SELECTION PROCESS - Semester I/2022  
UNDERGRADUATE COURSES

SUMÁRIO

<b>CHAPTER I: INFORMATION COMMON TO ALL SCHOOLS AND COURSES .....</b>	<b>3</b>
<b>1. REGISTRATIONS .....</b>	<b>3</b>
1.1 MODALITY AND PLACES .....	3
1.2 FILLING IN THE REGISTRATION FORM.....	3
1.3 REGISTRATION PAYMENT.....	4
1.4 REQUEST FOR EXEMPTION FROM REGISTRATION PAYMENT.....	4
1.5 REGISTRATION FORMALIZATION .....	5
1.6 REGISTRATION SCHEDULE.....	5
1.7 GENERAL INFORMATION ON THE ONLINE APPLICATION OF THE SELECTION PROCESS TESTS - ADMISSION EXAM - THE MERCER METTL COMPANY PLATFORM WILL BE USED .....	7
1.8 Trainees taking the test.....	12
1.9 ADDRESSES.....	13

**GETULIO VARGAS FOUNDATION**  
**UNIFIED ANNOUNCEMENT OF SELECTION PROCESS - Semester I/2022**  
**UNDERGRADUATE COURSES**

Getulio Vargas Foundation hereby announces the opening of the registration period for the Selection Process - Semester I/2022, concerning its campi in Brasilia, Rio de Janeiro and São Paulo. In Brasilia, for the Public Administration undergraduate course at the School of Government and Public Policies of Getulio Vargas Foundation - FGV EEPG. In Rio de Janeiro, for the undergraduate courses in Business Administration at the Brazilian School of Business Administration and Public Administration - EBAPE; Economic Sciences at the Brazilian School of Economics and Finances - FGV EPGE; Social Sciences at the School of Social Sciences - FGV CPDOC; Law at the Law School of Rio de Janeiro - DIREITO RIO; Data Sciences, and Artificial Intelligence & Applied Mathematics, both at the School of Applied Mathematics - FGV EMaP. In São Paulo, for the undergraduate courses: Law at the Law School of São Paulo - FGV DIREITO SP; Business Administration and Public Administration at the School of Business Administration in São Paulo - FGV EAESP; Economic Sciences at the School of Economic Sciences in São Paulo - FGV EESP; and International Relations at FGV/School of International Relations - FGV/RI; maintained by FGV based on the provisions of Statutory Act #9.394 dated 20-Dec-1996, Federal Official Gazette dated 23-Dec-1996, Decree #9.235 dated 15-Dec-2017, Federal Official Gazette dated 18-Dec-2017, Ordinance #23 dated 21-Dec-2017 by the Ministry of Education, Official Gazette dated 22-Dec-2017, republished on the Official Gazette dated 03-Aug-2018, and Ordinance #391 dated 07-Feb-2002, Federal Official Gazette dated 13-Dec-2002 by the Ministry of Education, as well as the applicable law in force.

The Unified Announcement of Selection Process to enter the FGV Schools is composed of three chapters:

- Chapter I: Information common to all Schools and Courses
- Chapter II: Information specific per School
- Chapter III: Information on scholarship, enrollment, and miscellaneous

## CHAPTER I: INFORMATION COMMON TO ALL SCHOOLS AND COURSES

### 1. REGISTRATIONS

#### 1.1 MODALITY AND PLACES

- To take the Selection Process test, applicants must choose one or more of the following admission modalities:
  - a. University Admission Exam
  - b. ENEM (National High School Exam)
  - c. International Exam, based on the outcome;
  - d. Knowledge Olympics, only for the Economic Sciences course at FGV EESP.
- All processes are subject to the offer of student places by each School, as provided in the table of student places for each course.
- Applicants who choose to take more than one modality of the Selection Process test must register by modality and pay the relevant fees.

#### 1.2 FILLING IN THE REGISTRATION FORM

Registrations must be made exclusively through the internet, at: [www.fgv.br/processoseletivo](http://www.fgv.br/processoseletivo), within the deadlines set forth in the Registration Schedule (item 1.6).

- a. Filling in the application form is the sole responsibility of the Applicant (confidentiality is in accordance with the General Data Protection Act (LGPD), Annex III to this Announcement).
- b. The Applicant must register an email with frequent access and an active telephone number for sending SMS and WhatsApp, considering that the contact with the Applicant will be carried out exclusively through these channels.
- c. Completion of a socioeconomic form, if any, the confidentiality of which is in accordance with the LGPD (Annex III of this Announcement).
- d. Upon completing the registration, the Applicant will receive in the registered email, the registration number, for consultation and monitoring of information regarding the selection process.
- e. Upon completing their registration, the Applicant will fully comply with the rules established in the Applicant Manual and in this Announcement published on the website: [www.fgv.br/processoseletivo](http://www.fgv.br/processoseletivo) > Seleccione a cidade > Graduação > Curso > Período de ingresso (check semester I)> Modalidade (check selection process), no further claim or appeal is possible.
- f. FGV is not responsible for unfinished registrations, whether due to technical, operation and communication failures, network problems, failure/non-payment or for any other factors that prevent data transmission, especially on the last day of registration.

- g. Handicapped Applicants who need special conditions to take the Admission Exam must check the appropriate box on the application form, stating their need, regarding the application of the tests, as per the guidance in Annex I.
- h. In compliance with the terms of the applicable law in force, Resolution CNE/CP #01 of 19-Jan-2018, the Applicant may request the inclusion of the Social Name, by emailing to: [processoseletivo@fgv.br](mailto:processoseletivo@fgv.br) as described in Annex II.

### 1.3 REGISTRATION PAYMENT

#### 1.3.1 Admission Exam and International Exam - All courses; ENEM - DIREITO SP:

- a. BRL 75.00 (seventy-five reais) at a discount, for payments made up to 6 pm of the deadline established in the Registration Schedule (item 1.6);
- b. BRL 150.00 (one hundred and fifty reais) at no discount, for payments made up to 6 pm of the deadline established in the Registration Schedule (item 1.6).

#### 1.3.2 ENEM - Other Courses and Knowledge Olympics Selection Process - Economic Sciences FGV EESP:

- a. BRL 25.00 (twenty-five reais) at a discount, for payments made up to 6:00 pm of the deadline established in the Registration Schedule (item 1.6);
- b. BRL 50.00 (fifty reais) at no discount, for payments made up to 6 pm of the deadline established in the Registration Schedule (item 1.6).
- The payment of the registration fee must be made, exclusively, by bank slip or credit card, until its maturity date, in accordance with the provisions in the Registration Schedule (item 1.6). No other forms of payment or settlement will be accepted after the established maturity date;
- The Applicant may request the cancellation of their attendance to the selection process and the refund of the registration fee, within 07 (seven) calendar days, counting from the payment date. After such period, no refunds will be made for the amounts paid.

#### 1.3.3 Registration Confirmation

- Registration will only be confirmed within two (2) business days after payment of the fee. The Applicant should consult the payment through the website: [www.fgv.br/processoseletivo](http://www.fgv.br/processoseletivo) > Cidade > Graduação > Curso > Período de Ingresso (check semester I) > Modalidade (check selection process) > menu Visão Geral > link 'Acompanhe sua Inscrição'.
- FGV does not consider any payment after the deadline established by it to be valid, even if it has been accepted by the bank or credit card operator.

### 1.4 REQUEST FOR EXEMPTION FROM REGISTRATION PAYMENT

- Exemption from the registration fee will be granted to Applicants who have completed or are completing all high school, in Brazil, in a Public School (City, State or Federal) or private, provided they have benefited from a 100% scholarship (one hundred percent) throughout the course. ([Click here to check the documents for exemption](#)).

## 1.5 REGISTRATION FORMALIZATION

- For the Admission Exam, ENEM, International Exams and Knowledge Olympics, check with the Schools, in this Announcement, the mandatory documents to formalize the registration, which must be attached by the deadline specified in the Registration Schedule.
- For the Selection Processes for the International Exams of all Schools, Applicants must attach the result of the Exam by the registration deadline.

## 1.6 REGISTRATION SCHEDULE

### 1.6.1 Admission Exam - Registration Schedule and procedures preceding the test

PHASES	DATES	PLACES
Registration at a discount	June 28 to August 13, 2021 up to 06:00 pm	<a href="http://www.fgv.br/processoseletivo">www.fgv.br/processoseletivo</a>
Registration at no discount	From August 13, 06:00 pm, to October 22, 06:00 pm, 2021	<a href="http://www.fgv.br/processoseletivo">www.fgv.br/processoseletivo</a>
Send the documents on the request for exemption from registration fee on or before:	18-Oct-2021	<b>Re. p. 8</b>
Request for Inclusion of Social Name	22-Oct-2021 up to 06:00 pm	<b>Re. p. 144</b>
Send the medical report for handicapped applicants on or before:	25-Oct-2021 up to 06:00 pm	<b>Re. p. 143</b>
Deadline to request to take the test at the facilities of FGV:	25-Oct-2021 up to 06:00 pm	<b>By e-mail to:</b> <a href="mailto:processoseletivo@fgv.br">processoseletivo@fgv.br</a>
Admission Exam presentation webinar	As of 18-Oct-21	<a href="http://www.fgv.br/processoseletivo">www.fgv.br/processoseletivo</a>
* Submission of mandatory documents (Letter of Motivation and Proof of Completion of High School), <b>exclusively for the FGV EPPG course</b> , and (Proof of Completion of High School), <b>exclusively for FGV EAESP</b> .	05-Nov-2021	<b>Re. on the items of each course</b>
Post of the Phase I Confirmation Card	05-Oct-2021 after 06:00 pm	<a href="http://www.fgv.br/processoseletivo">www.fgv.br/processoseletivo</a>
Phase I - Post of Test Check-in	05-Nov-2021	<a href="http://www.fgv.br/processoseletivo">www.fgv.br/processoseletivo</a>
Phase I - post of links to tests	As of 05-Nov-2021	<a href="http://www.fgv.br/processoseletivo">www.fgv.br/processoseletivo</a>
Date of Tests	November 14 and 15, 2021	<b>Online Test</b>

(\*) Check information on the need for additional documents in the EPPG and EAESP announcements.

### 1.6.2 ENEM - Registration Schedule

PHASE	DATE	PLACE
Registration at a discount	June 28 to August 13, 2021 up to 06:00 pm	<a href="http://www.fgv.br/processoseletivo">www.fgv.br/processoseletivo</a>
Registration at no discount	From August 13, 2021, 06:00 pm, to January 7, 2022, 06:00 pm	<a href="http://www.fgv.br/processoseletivo">www.fgv.br/processoseletivo</a>
Send the documents on the request for exemption from registration fee on or before:	03-Jan-2022	<b>Re. p. 8</b>
* Send the required documents for the selection process. <b>Exclusive for FGV EAESP and FGV EESP courses</b>	07-Jan-2022	<b>Re. on the items of each course</b>
Request for Inclusion of Social Name	07-Jan-2022	<b>Re. p. 144</b>

(\*) Check information on the need for additional documents in the FGV EESP and EAESP announcements.

### 1.6.3 International Exams - Registration Schedule

PHASE	DATE	PLACE
Registration at a discount	June 28 to August 13, 2021 up to 06:00 pm	<a href="http://www.fgv.br/processoseletivo">www.fgv.br/processoseletivo</a>
Registration at no discount	From August 13, 2021, 06:00 pm, to January 7, 2022, 06:00 pm	<a href="http://www.fgv.br/processoseletivo">www.fgv.br/processoseletivo</a>
* Send the required documents on or before	07-Jan-2022 to 06:00 pm	Re. on the items of each course
Request for Inclusion of Social Name	07-Jan-2022	Re. p. 144

(\*) Applicants for FGV EPPG, EBAPE, FGV EAESP and FGV/RI, please check the further documents required directly at School section, in this Announcement.

### 1.6.4 \* Knowledge Olympics - Registration Schedule

PHASE	DATE	PLACE
Registration at a discount	June 28 to August 13, 2021 up to 06:00 pm	<a href="http://www.fgv.br/processoseletivo">www.fgv.br/processoseletivo</a>
Registration at no discount	From August 13, 2021, 06:00 pm, to January 7, 2022, 06:00 pm	<a href="http://www.fgv.br/processoseletivo">www.fgv.br/processoseletivo</a>
Send the documents on the request for exemption from registration fee on or before:	03-Jan-2022	Re. p. 8
Send the required documents on or before	07-Jan-2022	Re. on the item of the course
Request for Inclusion of Social Name	07-Jan-2022	Re. p. 144

(\*) Exclusively for FGV EESP.

**1.7 GENERAL INFORMATION ON THE ONLINE APPLICATION OF THE SELECTION PROCESS TESTS  
- ADMISSION EXAM - THE MERCER METTL COMPANY PLATFORM WILL BE USED**

- The exams for the Admission Exam Selection Process will be held online.
- Information about the types of exams and their respective structures are presented in item "Composition" of the Selection Process in the specific descriptions of the aimed course.
- The Selection Process - Admission Exam tests will be based on the High School syllabus, according to the content (bibliography, programs and guidelines of the boards) indicated in the Applicant Manual, available on the website: [www.fgv.br/processoseletivo](http://www.fgv.br/processoseletivo) as of the registration start date.

**1.7.1 Guidelines for taking the test**

- The Applicant must log in at least 30 minutes before the start of the test, carrying, obligatorily, the document: Original Identity Card (RG) or National Migration Registry (RNM) with recent photo. Xerographic copies or documents that make it difficult to effectively identify the attendees will not be accepted.
- Instructions for accessing the event will be available on the Registration Confirmation Card to be published on the website: [www.fgv.br/processoseletivo](http://www.fgv.br/processoseletivo) > Cidade> Graduação > Curso > Período de Ingresso (check semester I) > Modalidade (check selection process) > menu Visão Geral > link "Acompanhe sua Inscrição" > menu Visão Geral, link "Acompanhe sua Inscrição" on such date as specified in the Registration Schedule (item 1.6). We recommend keeping the card in hand at the time of the test.
- It is the applicant's responsibility to verify the disclosure of the confirmation card. If it is not available, the Applicant must send an email to: [processoseletivo@fgv.br](mailto:processoseletivo@fgv.br) with proof of payment duly authenticated proving that it has been made by the registration deadline, according to the Registration Schedule (item 1.6).
- The preparation steps that precede the test date are part of the digital selection process, namely:
  - Admission Exam presentation webinar;
  - Test check-in.
- The dates of the preparation stages are informed in the Registration Schedule (item 1.6) of this Announcement.
- FGV will use the e-mail registered by the Applicant, at the time of registration, to officially communicate any other information that may be necessary for taking the online tests.
- Check-in and exam links will be available on the website: [www.fgv.br/processoseletivo](http://www.fgv.br/processoseletivo) as per the dates set forth in the schedule (item 1.6).
- Under no circumstances will the exam be allowed to take place at a time different from that specified in the Registration Confirmation Card.

- The Applicant must select, in advance, a suitable place for the tests, so that he can be isolated from other people during the test.
- The taking of the tests will be controlled through a virtual timer that will close the application when the time limit is reached. It is the Applicant's responsibility to control the test time. The system will not alert the Applicant when the time is running out.
- Both the reading and acceptance of the instructions and the assurance of internet connectivity are the responsibility of the Applicant to take the test.
- FGV is not responsible for any technical situations of computers, communication failures, congestion of communication lines, or for any other factors that make it impossible to carry out the online test.
- For security reasons, at the beginning of the test, the Applicant will be asked to take a photo and present their official document (front with photo).
- During the tests, FGV will also make the Applicant's facial identification through Webcam, to maintain the legitimacy of the process. In addition to monitoring based on Artificial Intelligence, the process has Virtual Inspectors, who will monitor the entire test remotely and live. The images from the monitoring can be used by FGV, to check the legitimacy of the process and the Applicant's behavior, at any time it deems necessary.
- For the avoidance of doubt, it is the Applicant's responsibility to keep his face detectable by his computer's webcam (in a frontal position, at an average distance of 60 cm from the camera) throughout the entire test period. Failure to detect the Applicant's face at any time during the test may result in his elimination and disqualification.
- The photo and document collected on the date of the exam will be compared with the documents presented at the time of the Contract with FGV by the Applicants approved and called for the Enrollment.

#### 1.7.2 Technical Guidelines

The Applicant must be the computer administrator and be sure of the hardware, software and equipment specifications:

- Device: desktop or notebook.
- Operating Systems: Windows 7 (or higher) or MacOS 10.10 (or higher).
- Browsers: Google Chrome (63 or higher); and Mozilla Firefox (52 or higher).
- Internet connection: 1 mega or higher.
- RAM free memory: at least 500Mb.
- Keyboard: Portuguese (Brazil ABNT or ABNT 2).
- Webcam and microphone.



- The Applicant must keep his/her webcam and microphone turned on during the entire test. Such equipment may be integrated into the computer or attached. Choose a place with adequate lighting to take the test.
- FGV will provide, on its premises in the cities of Rio de Janeiro, São Paulo and Brasilia, computers for Applicants who do not have access to equipment with the necessary technical specifications to take the tests online. The Applicant must send the request, with due justification, to the email: [processoseletivo@fgv.br](mailto:processoseletivo@fgv.br) on or before the date specified in the Registration Schedule (Item 1.6). All requests will be analyzed by the FGV Selection Process Coordination.
- On FGV's premises, all the recommendations of the health agencies regarding the prevention of COVID-19 will be followed, for example, temperature measurement, distance between Applicants and the use of a mask during the entire time the Applicant is on the premises of the FGV.

### 1.7.3 Rules of Conduct during the Taking of Tests

- The Applicant will not be able to access the online platform wearing a bonnet/cap, hooded coat, cap or headphones of any kind (headset, AirPods, etc.).
- During the performance of the tests, the Applicant will only be allowed to leave during breaks between blocks or after the end of each block.
- The Applicant will be able to disconnect, definitively, only after the end of each test period.
- In the period defined for the realization of the tests of each block, the time for marking the answers of the Objective tests and filling the field for the tests of the Discursive Module are included.
- Online Admission Test has digital security standards and actions based on specialized tools, so that the veracity of information is assured, preventing fraud during the exam. The test will be protected by some security levels, using Artificial Intelligence and the simultaneous monitoring of online inspectors. In addition, the entire test period will be recorded and will undergo further verification. Infringement acts that, by chance, are not identified during the test may be verified, later, through the generated reports, which may lead to their annulment.
- When applying for this selection process, the Applicant is aware that he is authorizing his image and voice to be recorded and stored (the treatment of the image, voice and other personal data necessary for selection will follow the provisions of Annex III to this Announcement, which is appropriate to what is established by Statutory Act #13.709/2018 (General Data Protection Act - "LGPD") for monitoring purposes during the test, and for subsequent consultation with the FGV for survey or consultation of the legitimacy of the process. The Applicant is aware that the violation of the rules of this Announcement, identified in the images, may lead to his elimination from the process.
- During the test, Applicants may consume water and food, provided they are in transparent packages/containers. These must be close to the Applicant in order to avoid displacements.

- In tests such as Mathematics (Objective and Discursive), and in objective tests in Physics, Chemistry and Geography, the use of blank sheets for drafting will be authorized, only for the purpose of elaborating calculations and formulas. During the tests, the inspector may contact the Applicant remotely (Chat), asking him to present, via webcam, the sheets that are being used for drafting, to verify their content.
- In case of power failure or internet connection failure by the Applicant, the test can be resumed from the question that was interrupted, following the same initial steps. The system has an automatic recording mode that allows this operation without losing the content already answered. Connection failures (disconnections) are monitored and any actions that violate the rules contained in item 1.7.3 of this Announcement will be forwarded to the Admission Exam Committee for analysis and opinion regarding the Applicant's test.
- We suggest that the Applicant has a contingency plan prepared in advance for the test, which must be defined according to the selected resources and risks mapped in view of the identified needs.
- Examples of care that can be taken by the Applicant, as chosen:
  - Use a fully charged notebook in case of power outage.
  - Have a fully charged extra battery in case of a power outage.
  - Check the stability/quality of your internet service provider.
  - Check your data plan for the day of the exam.
  - Have prepared a mobile device (4G) to route the internet, in case of broadband failure.
  - Give preference to the use of network cable instead of Wi-Fi.
  - Position yourself close to the modem, in case you are using Wi-Fi.
  - Have an extra and technically prepared computer at home, in case the main computer fails.

**1.7.4 It is the sole responsibility of the Applicant:**

- a. Reading and checking their data recorded in the available systems and in other Exam documents;
  - b. Reading the instructions for the correct filling of the field referring to the preparation of Objective and Discursive tests, before starting each test;
- When joining the online platform to take the tests, the Applicant will not be able to use a cell phone and electronic equipment, in addition to the one used for taking the tests, under penalty of elimination from the Selection Process.
  - The duration of the exam of each Module will occur according to what is informed in the item "Test Timetable", within the information of the aimed course, and there will be no extension, under any circumstances.

**1.7.5 Applicants who:**

- a. Disturbing, in any way, the order of the online tests, incurring in improper behavior;
- b. Are surprised, during the tests, in communication with other people or entities;
- c. Use materials and/or other objects not allowed;
- d. Carry, during the test, another computer, any electronic device, such as: cell phone, digital watch, mp3, tablet or similar, even if turned off;
- e. Mark or identify themselves in the body of Discursive tests with name, ID or any type of identification;
- f. Commit acts that contravene the rules of this Announcement or the Acceptance for taking the tests; will be excluded from the Admission Exam Selection Process and will have their test annulled.

#### **1.7.6 Power or internet connection failures:**

In the event of power or internet connection failures:

- a. the return to the test must take place, at most, within fifteen (15) minutes; and
- b. if the connection failure exceeds fifteen (15) minutes, the Applicant must immediately contact the support via the telephone numbers informed on the Registration Confirmation Card, which will be disclosed according to the Schedule (item 1.6). The case will be evaluated by the Exam Coordination.

In case of power outage or internet connection failure, the time lost by the Applicant under these conditions will be added to the total test time, as long as it does not exceed fifteen (15) minutes.

- Block 1 and Block 3: arrival allowable until 11:15 am.
- Block 2 and Block 4: arrival allowable until 03:15 pm.
- Block 2: For the FGV DIREITO SP and FGV EPPG courses, the arrival allowable will be until 3:45 pm.

For the FGV EESP course:

- Block 1: arrival allowable until 11:15 am.
- Block 4: arrival allowable until 11:45 am.
- Block 2 and Block 5: arrival allowable until 03:15 pm.
- Block 3 and Block 6: arrival allowable until 06:15 pm.

There will be no delay tolerance for the start of each block.

## 1.8 Trainees taking the test

- Attendees who declare themselves as such on the Registration Form are considered "trainees". In general, these are attendees who, on the date scheduled for enrollment, have not yet obtained a certificate of completion of high school.
- The FGV Schools allow the attendance of "trainees" in the exams of Objective Module and Discursive Module of the Undergraduate Course Admission Exam Selection Process, as long as they register in accordance with the procedures established in this Announcement and in the Applicant Manual.
- The attendance of trainees in the Admission Exam Selection Process will be exclusively for training and assessment of their knowledge in the written tests.
- No attendee who has declared himself a trainee in the Registration Form may enroll in the Undergraduate Courses, since his attendance to the process is exclusively for training and checking knowledge.
- The scores of the trainees will be considered, in the statistical standardization, in a SIMULATED TESTING PROCESS, in which no distinction will be made between the attendees (trainees and applicants).

### 1.8.1 Trainees' Simulation Results

- Trainees will be individually provided with the raw and standardized grades, the averages obtained and their classification in the Admission Exam selection process, providing them with a detailed assessment of their performance in the written tests.
- Trainees will be able to obtain such information upon disclosure of the final results, within the deadline established in the Schedule of the chosen course on the website: [www.fgv.br/processoseletivo](http://www.fgv.br/processoseletivo), menu 'Resultados', link 'Acompanhe o Resultado e Verifique suas Notas', by using the registration number received by e-mail after registering in the Selection Process.

## 1.9 ADDRESSES

### SELECTION PROCESS - FGV

Rua Itapeva, 432, CEP 01332-000, São Paulo, SP

Phone: (11) 3799-7711 | 0800 770 0423

Service hours: Monday to Friday, 09:00 to 06:00

E-mail: [processoseletivo@fgv.br](mailto:processoseletivo@fgv.br)

### FGV SRA - OFFICE OF ACADEMIC RECORDS - FGV DF

FGV Brasilia - SGAN - Av. L2 Norte, Q 602, Brasilia, DF

Phone: (61) 3799-8170

Service hours: Monday to Friday, 09:00 to 06:00 (except holidays)

E-mail: [sra-df@fgv.br](mailto:sra-df@fgv.br)

### FGV SRA - OFFICE OF ACADEMIC RECORDS - FGV RJ

Praia de Botafogo, n° 190, Sala 314, 3° Andar

CEP 22250-900, Rio de Janeiro, RJ

Phone: (21) 3799-5757

Service hours: Monday to Friday, 09:00 to 06:00

E-mail: [srarj@fgv.br](mailto:srarj@fgv.br)

### FGV SRA - OFFICE OF ACADEMIC RECORDS - FGV SP

Avenida Nove de Julho, 2029 - 2° Andar

Phone: (11) 3799-3799

Service hours: Monday to Friday, 09:00 to 06:00 (except holidays)

E-mail: [srafgvsp@fgv.br](mailto:srafgvsp@fgv.br)